



MINUTES OF THE PROTOCOL COMMITTEE MEETING

HELD ON THURSDAY 3 MAY 2018

1 Minutes of the Meeting held on 22nd March and matters arising

Order: Minutes Agreed.

2 Lord Mayor's Receptions and Engagements of the Deputy Lord Mayor

Order: Receptions Agreed and Recommended to Council

3 **Conferences**

a) **Conference Attended:**

- Cllr Declan Flanagan. AILG Module 4 "Wellbeing for Councillors". Clayton Hotel, County Cork. 22nd -23rd September 2017
- Cllr Gaye Fagan. AILG Module 5 "The National Public Library Strategy 2018-2022." Bridge House Hotel, County Offaly. 19th October 2017
- Cllr. Paddy Bourke. AILG Annual Training Conference 2018. The Park Hotel, Dungarvan, County Waterford. 12th-13th April 2018
- Cllrs Mary Freehill, Dermot Lacey & Paddy Bourke. LAMA Spring Seminar. "New National Planning Framework and Regional Spatial & Economic Strategy". Central Hotel, County Donegal. 5th-7th April 2018

Order: Conferences Agreed and Recommended to Council

b) **Conference Reports Received:**

- Cllr Declan Flanagan. AILG Module 4 "Wellbeing for Councillors". 22nd -23rd September 2017
- Cllr Gaye Fagan. AILG Module 5 "The National Public Library Strategy 2018-2022." 19th October 2017
- Cllr. Paddy Bourke. AILG Annual Training Conference 2018. 12th-13th April 2018
- Cllrs Mary Freehill, Dermot Lacey & Paddy Bourke. LAMA Spring Seminar. "New National Planning Framework and Regional Spatial & Economic Strategy". 5th-7th April 2018

Order: Noted

4 **Flanders Memorial - Presentation from Les Moore**

Parks Superintendant Les Moore briefed the Members on the proposal from the Flanders regional government to develop a memorial honouring all the Irish people who lost their lives in World War One.

Order: The Members thanked Les for his report and agreed that the City Council would accept in principle the gift of the memorial from the Flanders government. They also requested that the Manager bring a report to the next meeting outlining a protocol detailing how the offer of gifts to the City Council should be dealt with in future. A decision on how to progress this particular proposal would be made following an agreement on the Gift Protocol.

5 Amendment to Standing Order No 16 - GDPR & Council Questions

Order: The Members agreed that Standing Order No. 16 should be amended by the inclusion of the following paragraph:

“In the interest of transparency it is desirable that all questions and answers be included on the agenda and minutes of meetings. Questions containing sensitive, personal details of individuals (name & address, health status etc) will have these aspects included “as details supplied”. On all other questions, a Councillor may only request that a “street name/specific location” be submitted as “details supplied”. The rest of the question and response will be included on the agenda and in the minutes of the meeting.”.”

Recommended to Council.

In regards to the wider issue of GDPR the Members requested that the Law Agent organise an additional briefing session specifically addressing the needs of Councillors which could be recorded for the benefit of those Members unable to attend.

The Members also requested that the Manager write to Irish Public Bodies Insurance to investigate thoroughly the possibility of providing Councillors with Professional Indemnity in relation to breaches of GDPR.

6 Proposal to rename Hume Street as John Hume Street as referred by the City Council

Order: The Members recommended to Council not to proceed with the initiation of a plebiscite to rename Hume Street.

7 Process for the Changing of Street names

Order: It was agreed that the Manager bring a report to the next meeting with a view to creating a City Council street re-naming protocol that would comply with existing legislation.

8 Proposal for the Portrait of Kathleen Clarke

Order: The Members agreed to the proposal and requested that the final decision on where the portrait was to be located would be made by this committee.

9 Motion in the Name of Councillor Dermot Lacey:

The Members acknowledged that many of the issues contained within the motion were valid but that under existing legislation any proposals put forward by the City Council could not be enforced.

Order: It was agreed that a working group including Cllr Dermot Lacey and Cllr Naoise O’Muirí would be established to look at the environmental issues surrounding election/referendum posters.

10 Correspondence from Óglaigh Náisiúnta na hÉireann - Organisation of National Ex-Service Personnel

Order: The Members agreed that the Housing SPC was the appropriate forum for Óglaigh Náisiúnta na hÉireann to address Councillors. Refer to Housing SPC.

The Members agreed to fly the Fuchsia Flag for one week during July 2018 to coincide with National Day of Commemoration.

Recommended to Council.

11 Request from Department of Culture, Heritage and the Gaeltacht for the loan of Chain of the Courts of Conscience

Order: The request for the loan of the Chain of the Courts of Conscience was approved provided that the necessary insurance was in place and that all steps to ensure its conservation were adhered to.

12 70th Anniversary of the Declaration of Human Rights Initiative

Order: The Members agreed the initiative to celebrate the 70th Anniversary of the Declaration of Human Rights.

13 Correspondence from Cities for a Nuclear Free Europe

Order: Correspondence Noted

14 Turning of the Sovereign Seal at the Mansion House

Order: The Members agreed that it was not appropriate for the Mansion House to host the ceremony of the Turning of the Sovereign Seal and therefore permission would no longer be granted for such a use.

15 Approval for Councillor Attendance at Conferences:

- The Parole Board Conference 2018 at the Law Society of Ireland on Thursday, 10th May, 2018.
- The Parliament Qualification of Women Act 1918-2018: Have Women Qualified? May 5th 2018

Order: Agreed and Recommend to Council

16 **Managers Report**

The Manager informed Members on the following matters:

- A 2019 Dublin City Council Pocket Diary will be provided for Councillors at a total cost of €2,500
- Councillors were not authorised to use official Dublin City Council headed paper as it may inadvertently mislead members of the public to think that such correspondence was issued on behalf of the Council. The Manager would investigate providing headed paper specifically for use by Councillors if required.
- The new Media Cuttings System which had been trialled by the Protocol Committee would now be offered to all Councillors.
- The Corporate City Council website is currently being redeveloped. It was hoped that the new site will be launched by year end.

17 A.O.B

Order: Nothing to Report.

18 Date of next meeting - Thursday 7th June 2018 at 8am in the Richard O'Carroll Room, City Hall

Order: Agreed

Councillor Deirdre Heney
Chairperson
Thursday 3 May 2018

Attendance:

Members:

Deirdre Heney (Chairperson)
Aine Clancy
Teresa Keegan
Ardmhéara Micheal Mac Donncha
Naoise O'Muirí

Members:

Anne Feeney
Dermot Lacey
Ray McHugh
Ciaran O'Moore

Members:

Mannix Flynn
John Lyons
Michael Mullooly

Officers

Michael Gallagher
Deirdre Ni Raghallaigh

Yvonne Kelly

Les Moore

Apologies:

Brendan Carr

Patrick Costello